

Custodian I

Dept/Div: Building and GroundsN/A

FLSA Status: Non-Exempt

General Definition of Work

Performs semiskilled work cleaning school building interiors, maintaining school grounds, completing deliveries to district buildings, and related work as apparent or assigned. Work is performed under the moderate supervision of the Custodian II.

Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.

Essential Functions

Opens and secures building; performs security checks.

Scrubs and cleans restrooms including mirrors, wash basins, urinals, commodes, etc.; fills tissue, towel and soap dispensers.

Sweeps, strips, buffs, waxes or dust mops assigned areas; cleans carpet.

Dusts furniture, walls, windowsills and other woodwork; cleans windows.

Removes trash from buildings.

Sanitizes and cleans drinking fountains.

Sets up and takes down bleachers, tables and chairs for various events.

Performs various building maintenance, including replacing light bulbs, fixing tables, etc.

Performs systematic cleaning of facilities.

Monitors the operation of heating, venting and air conditioning equipment and systems to ensure appropriate operations.

Completes deliveries of equipment, mail and supplies to district buildings.

Knowledge, Skills and Abilities

General knowledge of cleaning methods, materials and equipment; ability to understand and follow simple oral and written directions; ability to read; ability to display thoroughness and cleanliness; ability to establish and maintain effective working relationships with associates.

Education and Experience

High school diploma or GED, or equivalent combination of education and experience.

Physical Requirements

This work requires the frequent exertion of up to 50 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires standing, using hands to finger, handle or feel and reaching with hands and arms, frequently requires walking, pushing or pulling and repetitive motions and occasionally requires sitting, speaking or hearing, climbing or balancing and stooping, kneeling, crouching or crawling; work has standard vision requirements; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires visual inspection involving small defects and/or small parts, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work frequently requires working near moving mechanical parts, exposure to fumes or airborne particles and exposure to outdoor weather conditions and occasionally requires working in high, precarious places, exposure to toxic or caustic chemicals, exposure to the risk of electrical shock, exposure to vibration and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment; work is generally in a moderately noisy location (e.g. business office, light traffic).

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Special Requirements

Valid driver's license in the State of Minnesota.

Last Revised: 9/27/2011