

Intermediate School District 917



Employee Access Center (EAC)



The **Employee Access Center (EAC)** is a single, integrated system that offers you easy and immediate access to your personal information. The EAC is a web-based product, which means that you must access the system by using the internet/intranet, via one of the following compatible browsers:



Internet Explorer



Firefox



Safari

Your **initial access** to the Employee Access Center (EAC) is as follows:

Login URL (updated May 31, 2019): <https://isd917.efp.tiescloud.net/employeeaccess>

User ID: Your ISD 917 email address (firstname.lastname@isd917.org)

User Password: Last 4 digits of your SSN (*please change once you become comfortable with the system*)

Employee Login Screen

A screenshot of a web browser showing the Employee Access Center login page. The browser address bar shows 'dvesvmed200.tiescloud.net/EAC51/MultiDBlogin.aspx'. The page title is 'Employee Access Center'. There is a logo for 'eFinancePLUS a PLUS 360 Application'. The login form includes a dropdown menu for 'Database' set to 'Live Database', a text input for 'User ID' with '93' entered, and a password input field with masked characters. Below the fields are 'Login' and 'Forgot your Password?' buttons.

Information available through the Employee Access Center (EAC)

- View and update your personal information
- View your current and past paystubs
- View salary and benefits (deduction) information
- Print W2 information for tax purposes
- Update your federal and state tax withholdings
- View your available leave and past leave information
- Calculate paycheck scenarios using the “What If” Paycheck Calculator

Benefits enrollment must be done through PlanSource. You will receive an email to your ISD 917 account from PlanSource with your login information. You are eligible for benefits the first day of the month, following your date of hire. Open enrollment for the next calendar year occurs in November.

All leave requests must be made through our absence reporting system (AESOP). You will receive your AESOP login information from the administrative assistant of your program/site. Please consult your employment contract for information regarding your available leave.

Questions about the Employee Access Center (EAC)? Please contact:



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