



Intermediate School District 917

Dakota County Low Incidence Special Education Programs

Director of Special Education: Melissa Schaller

Dear Parent or Guardian:

Intermediate School District 917 is pleased to provide your child with the special education and related services as written in his/her Individualized Education Program (IEP), Individual Family Services Plan (IFSP), or Individual Interagency Intervention Plan (IIIP). As long as your child's IEP, IFSP, or IIIP is in effect, a free and appropriate public education for your child is guaranteed.

State law requires that our school district identify and obtain public and private funding sources to help the school district pay for special education health-related services. These payment sources include Medical Assistance (MA), MinnesotaCare, and private health insurance. As a Medical Assistance/MinnesotaCare provider, our school district can receive federal funds for IEP/IFSP/IIIP covered services currently rendered to our students. Funds obtained will be used to support the entire special education population in our school district. **Allowing us to bill will in no way reduce or affect other Medical Assistance or MinnesotaCare services your child is receiving.**

The services your child may be receiving that are reimbursable by MA and/or potentially by private insurance companies include physical therapy, occupational therapy, nursing services, mental health services, speech-language therapy, audiology, interpreter services, assistive technology devices and personal care assistance. **If your child does not receive any special education services or does not have Medical Assistance/MinnesotaCare, please do not complete this form.**

If your child has both MA and private insurance, the private insurance must be contacted first to see if the private insurance could potentially pay for school-based services. We must obtain an insurance denial from your private insurance before Medical Assistance/MinnesotaCare can be billed. You can give your permission for District 917 to contact your insurance for a denial without giving us permission to bill your private insurance. **Our school district cannot bill private insurance without your permission.**

Please carefully review and complete the appropriate portions of the enclosed document titled *Combined Consent to Share Data and Seek Payment for Individualized Education Plan (IEP) Health Related Services*.

- It is necessary for you to complete Section 1 and Section 2 if you have Medical Assistance or MNCare.
- If you also have private insurance, please complete Section 3. Please just check the **Ask** statement (and not the **Bill** statement) so that we can ask your private insurance if they will pay for school based health services. You can send a copy of your insurance card instead of completing the bottom portion of Section 3, if you prefer.
- After signing, ***please return the entire document to the school district.***

If we are currently billing Medical Assistance and you would like us to stop, please contact me and I will send you a form to sign which will signify your desire for us to discontinue billing.

Your timely reply is greatly appreciated. If you need help understanding the information or completing the form, please contact me at 651-423-8255. **Please note that if you do not give consent for the school district to bill, the IEP/IFSP/IIIP services your child receives will NOT be affected.** Intermediate School District 917 hopes that you will help us access this additional funding source. Thank you for your support and cooperation.

Sincerely,

Lynda Hurt

Lynda Hurt
IEP Billing Coordinator

1300 145th Street East (County Road 42) ■ Rosemount ■ Minnesota 55068-2999 ■ 651-423-8377 FAX 651-423-8776

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